

Updating FewClix

https://www.fewclix.com

Copyright (c) 2017 GBS Americas LLC. All rights reserved. Information in this document is subject to change without notice. No part of this document may be reproduced or transmitted in any form or by any means, electronic or mechanical, for any purpose, without the express written permission of GBS.



Please follow the steps below:

Check that you have a working internet connection.

If you see the prompt below, click on "**Download Now**" and skip to **Step 4**. If not, please start with Step 1.

| | FewClix Update Service × |
|---|--|
| ? | A newer version of FewClix (for Outlook) is available. Do you want to download now? Download Now Later |

Step 1:

Click on the '?' icon and select "Check for Updates"

| 📑 🔍 Indexed 🔿 🌣 🛛 | Current Folder 🔹 All Sender 🔹 Email 🔹 Subject 🔹 Content Size 🔹 🔍 🔁 | _ |
|-----------------------------|--|----|
| Only To To Cc | ! 🗠 📨 🖙 🚓 🕨 🔻 🔢 When 🖃 🕼 🔻 🏹 🆏 🗱 🙋 🍓 🥘 Attachment Name 👻 Attachment Content 🛛 🚺 Quick Start Guide | 1 |
| 🖏 New Email ⊀ | All Unread Search Current Mailbox (CtrI+E) | AT |
| Favorites | ! ☆ □ @ FROM SUBJECT RECEIVED SIZE Image: Chick Hard Page 4 Date: Older Image: Chick Hard Page Image: Chick Hard Page Image: Chick Hard Page | 1 |
| Inbox 9 | Tom.Patterson Fw: Meeting to review Success Story Email Templates Wed 3/8/2017 4:13 PM 40 KB | |
| Sent Items Deleted Items | James Valdez Re: Fiv: Education mailer - pis review and provide feedback Tue 3/7/2017 4:28 PM 6 KB A Report Issue | |
| | Michael.Diaze | |
| outlook data file | Dear an, rease that the renses shows not company overnew and ratifiers. | vh |

Step 2:

FewClix will check for new updates.

| | FewClix Update Service | × |
|----------------------|------------------------|-----|
| FewClix* | | GBS |
| Checking for updates | au | |
| | | |

Page 2 of 5 www.fewclix.com



Step 3:

If a new update is available, FewClix will display the window below. Please click "Download"

| | FewClix Update Service | - | | × |
|--------------------|-------------------------------------|----|-----|-----|
| FewClix* | | I | G | BS |
| A newer version of | FewClix (for Outlook) is available. | | | |
| Click "Download" t | to begin. | | | |
| | Downloa | ad | Can | cel |

Step 4:

FewClix will download the new update.

| E | FewClix Update Service | | _ (| | × |
|----------------------|------------------------|-----|-----|--------------|----|
| FewClix [®] | | | a | G | 35 |
| Downloading 14 ME | 3 of 140 MB | ıse | | <u>C</u> anc | el |

Page 3 of 5 www.fewclix.com



Step 5:

Once download is complete, you will see the window below. Close your Outlook client and click "Update".



Step 6:

Click "Yes" to continue.



Page 4 of 5 www.fewclix.com



Step 7:

FewClix will install the new update in the background.

| E | FewClix Update Service | - 🗆 🗙 |
|----------------------|------------------------|--------|
| FewClix [®] | | GBS |
| Installing updates | | |
| This may take a few | minutes. | |
| | | Cancel |
| | | |

Step 8:

Once the update is complete, FewClix will display the confirmation below. Please close the window and launch Outlook.



Page 5 of 5 www.fewclix.com